



Community Services, Inc.

A Community Action Agency

MEETING NOTICE

COMMUNITY SERVICES, INC. (CSI) BOARD OF DIRECTORS

Administrative Offices – (Doris Anderson Executive Board Room)

Address: 302 Hospital Drive, Corsicana, TX 75110 – Phone: (903) 872-2401

Tuesday, February 3, 2026

6:00 P.M.

Mission Statement: Community Services, Inc. provides comprehensive support services that empower individuals, families, and communities to achieve economic stability and long-term self-sufficiency through mutual collaborations with community partners.

- ✓ All attendees must sign attendance records at the entrance.
- ✓ Board members who are unable to attend the meeting are encouraged to contact the Board Vice-Chair, Interim Executive Director, or designee as soon as feasible.
- ✓ Board members must submit mileage stipend reports to ensure timely reimbursement – please ensure all calculations are correct and sign your report.

Board Representation

<i>Pam Corder</i>	<i>President</i>	<i>Public Representative – Kaufman County</i>
<i>LaQuintta Denish Simon</i>	<i>Vice-President</i>	<i>Client Representative – Kaufman County</i>
<i>Terisa Zuniga</i>	<i>Secretary</i>	<i>Private Representative – Navarro County</i>
<i>Ronny Snow</i>	<i>Treasurer</i>	<i>Private/Civic Representative – Henderson County</i>
<i>Vacant</i>		<i>Client Representative – Navarro County</i>
<i>Christen Rudd</i>		<i>Public Representative – Ellis County</i>
<i>Vacant</i>		<i>Private Representative – County</i>
<i>Vacant</i>		<i>Client Representative – Henderson County</i>
<i>Vacant</i>		<i>Public Representative – Navarro County</i>

2026-013

FILED FOR RECORD
AT 8:43 O'CLOCK A.M.

JAN 30 2026

SHERRY DOWD, County Clerk
NAVARRO COUNTY, TEXAS
BY *Rae Holm* DEPUTY

302 Hospital Drive, Corsicana, Texas 75110
(800) 831-9929
www.csicorsicana.org



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Agenda

1. Call to order, establish a quorum, and recite the Mission Statement in unison.
2. **Accept/Approve (Minutes) – CSI Board of Directors Meeting held on November 18, 2025.*
3. **Accept/Approve (Minutes) – CSI Board of Directors Called Meeting held on January 20, 2026.*
4. Introductions – Document Absent Member(s) (Excused and Unexcused)
5. Community Input – (Limit 3 minutes) – *Note: Comments are allowed for items on the current agenda.*
6. Vendor/Funder Updates: TBD
7. **Accept/Approve agenda as submitted.*
8. Audit Update
9. **Accept resignation of Amy Peavy, Chief Financial Officer, on December 19, 2025.*
10. **Approve removal of Amy S. Peavy, former Chief Financial Officer from all Community Services, Inc., banking, benefits and vendor accounts.*
11. **Accept/Approve – Introduction and Seating – Hortencia Morales (i.e., Candidate Nominee) – 102 N. 29th Street, Corsicana, TX 75110 - Contact Information – Direct 903-467-2432 – Email: fmorales1179@yahoo.com. (Client/Low-Income Representation) – Navarro County to comply with applicable Bylaws and Community Services Block Grant (i.e., Contract 61210003448/61220003640) requirements and applicable TAC rules and specifically TAC Rule §6.210 as cited below.¹*
12. **Accept/Approve – Community Transit Services’ Delegation of Signature Authority to update the Name/Functional Title associated with Documents and Conditions to ensure proper Compliance and Governance with the Texas Department of Transportation and the North Central Texas Council of Governments.*
13. **Accept/Approve the updated Cost Allocation Plan to comply with Organizational Standards, specifically Organizational Standard 8.12.*
14. **Accept/Approve the 2026 2.8% Cost-of Living Adjustment (COLA) for all staff.*

¹ Note: All new members once seated will be required to complete the following training (i.e., Open Meetings Act/Public Information) – CSI staff will ensure and drive process for updating training dates/certificates. Executive Management will certify orientation and completion of onboarding activities.



Staff Reports (Programmatic/Fiscal Reports Distributed On-site) – Agency Highlights

- ✓ Audit/Finance Committee –Lori Clemons and Matthew Taylor – Financial Reports

15. **Accept/Approve – the Audit/Finance Committee Recommendation to accept financials as submitted. (Financials – November & December — Ronny Snow - Treasurer, LaQuintta Denish Simon – Committee Member, & Terisa Zuniga – Committee Member.*

CSBG activities – Kandi Session-Walker

- Program Specific Updates
 - ❖ CSBG Contract, Budget, CAP Strategies/Implementation Activities
 - ❖ CSI- Targets/Outcomes & Services/Outputs
 - ❖ ROMA Cycle & ROMA Next Generation – Implementation Activities Update
 - ❖ Organizational Standards – due September 30th
 - ❖ Strategic Planning – Committee Members
 - ❖ Needs Assessment/CAP – CAP due September 1st

- ✓ Community Transit Service – Katie Ragan/Kimberly Vaughan

Month-Year	Unlinked Passenger Trips (UPT)	Vehicle Revenue Miles (VRM)	Vehicle Revenue Hours (VRH)	Vehicles Operated in Maximum Service (VOMS)	Safety and Security Incidents	Days of Service
December	2,968	16,115	952	10	0	20

Total Transit Revenue for the month of December 2025 is \$4,288.00 based on fares collected.

- ✓ MAGNET Home Delivered Meals –

Monthly Report - MAGNET Program				
December 2025				
	Title XX	Superior	Molina	Total
Number of Meals	1,569	-	56	1,625
Per Meal Rate	6.46	6.12	6.12	
Billed	\$ 10,135.74	\$ -	\$ 342.72	\$ 10,478.46
Total Billed for Reporting Period				\$ 10,478.46



- ✓ Interim Executive Director's Update – Audit/Monitoring Compliance, Activities/Analysis (Service Delivery) & Funder Relations/Real Estate Expansion – Executive Session if required –

16. Sharing Agency Updates, Best Practices, etc. – CSI assisted (4) clients and (4) households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.

17. Other Business/Announcements.

- ✓ Key Board Responsibilities – Board Officer Training to be scheduled later.
- ✓ Next Board Meeting, February 24, 2026 – same time & location unless agency business dictates otherwise.
- ✓ Following Board Meeting, March 24, 2026 – Board Training with Karen Keith, TDHCA - Community Affairs Training and Technical Assistance

18. **(Executive Session) – 1. Certify/Approve Recommendations of the Evaluation Committee appointed at the October 27, 2025, Board of Director's meeting to facilitate the evaluation process for the Interim Executive Director to include Focal Point/Review and all discussion points from the full Board of Directors.*

2. Discussion with Christian Shippee, Partner at Touchstone Bernays, re: status of Court Case.

3. Discussion re: engaging Raymond Shackelford as Board Attorney.

Note: All recommendations and actions taken will be made in Open Session.

Executive Session¹

19. **The Board may go into Executive Session Pursuant to Tex. Gov't Codes §551.071, §551.072, §551.073, §551.074, and §551.076, as cited and footnoted below.*

Open Session

20. **If there is an Executive Session, the Board will reconvene in an Open Session and may act on any item taken up in the Executive Session. Except as specifically authorized by applicable law, The Board may not take any action in Executive Session.*

21. **Adjourn.*

At any time during the meeting of The Board of Directors of Community Services, Inc., The Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with an attorney to seek advice about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to Community Services, Inc.; if deliberations in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person. Section



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551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.

** Indicates motion required to enter Executive Session and denotes Action Items.*